



Department of Communication

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Ph.D. Plan of Work Worksheet

Student Name: _____ **Adviser Name:** _____

- Consult the [Ph.D. Handbook](#) for a complete list of requirements and review these with your adviser before completing this worksheet.
- After the approval of this worksheet, you will need to also complete and submit the [Graduate School Plan of Work form](#) and [Graduate School Transfer of Credit form](#) (if applicable) before completing 27 credits of coursework.

Section A. Transfer of M.A. and Other Graduate Coursework Credits

- In the table below, list the graduate courses to be transferred from master’s degree and other graduate coursework (maximum of 30 credits, courses with **grade B or better**, from an accredited institution).
- For the Graduate School forms:
 - If the graduate coursework to be transferred *is from* Wayne State University, list the courses at the beginning of the [Graduate School Plan of Work](#) form and after the course name, indicate they are master’s courses with (MA).
 - If the graduate coursework to be transferred *is not from* Wayne State University, complete the [Graduate School Transfer of Credit](#) form in addition to the [Graduate School Plan of Work](#) form.
- The Graduate School Transfer of Credit form now requires you to list a WSU equivalent course for each transferred course. This is a financial aid/federal requirement. If we have a 6000-level or lower equivalent course (even in a different department), list it. If we don't have a 6000-level or lower course, simply put "COM 5xxx" or "COM 6xxx" as the equivalent. The point is to avoid using federal funding to pay for the same equivalent course twice. However, we can distinguish between a 7000-level quantitative course form a 6000-level version, assuming one is an advanced version of the other.

Institution’s Name: _____

Course Level (M.A. or Ph.D.)	Department	Course #	Course Title	Credit Hours	WSU Equivalent Course & Name (e.g., COM 7000: Intro to MA Studies)

TOTAL CREDIT HOURS	
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Section B. Doctoral Coursework Credits¹

In the table below, list courses at Wayne State University that fulfill the requirements for doctoral credits. A minimum of 30 credits are required; however, most doctoral students end up taking more than 30 credits.

Course Level	Institution/ Department	Course #	Course Title	Credits
Ph.D.	WSU/Communication	8000	Introduction to Doctoral Study	3
Ph.D.				
Ph.D.				
Ph.D.				
Ph.D.				
Ph.D.				
Ph.D.				
Ph.D.				
Ph.D.				
Ph.D.				
Ph.D.				
Ph.D.				
Ph.D.				
Ph.D.				
Ph.D.				
Ph.D.				
Ph.D.				
Ph.D.				
Ph.D.				
Ph.D.				
Ph.D.				
TOTAL DOCTORAL CREDITS				

¹ **At least 30 doctoral credits to be taken at Wayne State at the 7000 level and above are required.** Courses may include COM 7000 and COM 8000 but cannot include COM 7990, COM 9990, COM 9991, COM 9992, COM 9993, COM 9994, COM 9995, and COM 9999. If you want to take 6000 level courses, those need to be taken in addition to the 30 credit hours in 7000 level and above courses.

Section C. Distribution of Courses from Section A and Section B to Coursework Requirements

Use the four tables below to distribute which courses from Section A (transfer credits) and Section B (doctoral credits) are to be considered as meeting the four coursework requirements: C1, tool/methods courses; C2, specialization courses; C3, elective courses; and C4, minor/cognate courses.

The four tables include both graduate coursework transfer credits and doctoral coursework credits. Their sum total must be a minimum of 60 credits.

C1. Tool/Methods Courses (minimum of 5 courses required) Two graduate coursework transfer courses may count toward satisfying the tool/method requirement.

Course Level	Institution/ Department	Course #	Course Title	Credits
Total Credits C1				

C2. Content Courses: Specialization (minimum of 4 courses required)

Course Level	Institution/ Department	Course #	Course Title	Credits
Total Credits C2				

C3. Content Courses: Electives (as many as needed to achieve the minimum 60 credits of coursework)

Course Level	Institution/ Department	Course #	Course Title	Credits
Total Credits C3				

C4. Content Courses: Minor/Cognate Courses (minimum of 9 credits)

Courses must be from outside the Department of Communication but need not be from the same department.

Course Level	Institution/ Department	Course #	Course Title	Credits
Total Credits C4				
TOTAL CREDITS SECTION C				
<i>(C1 + C2 + C3 + C4 must be at least 60 credits)</i>				

Section D. Doctoral Dissertation Credits

Course Level	Institution/ Department	Course #	Course Title	Credits
Ph.D.	WSU/Communication	9991	Doctoral Candidate Status I	7.5
Ph.D.	WSU/Communication	9992	Doctoral Candidate Status II	7.5
Ph.D.	WSU/Communication	9993	Doctoral Candidate Status III	7.5
Ph.D.	WSU/Communication	9994	Doctoral Candidate Status IV	7.5
TOTAL DISSERTATION CREDITS				30

Note. Section C and Section D together must equal at least 90 credits.

Student Signature and Date

Adviser Signature and Date

Graduate Director Name, Signature and Date