**Oral Competency Examination Registration: Part II**

**(Please fill out all sections electronically – failure to do so may delay your registration)**

**Test Date:** February 22nd, 2019 2pm – 4:30pm

**Registration Deadline:** February 18th, 2019 5pm MANO 585 (must be date and time stamped by office staff)

If sending by mail, must be postmarked by February 13th 2019

**Basic Student Information**

|  |  |
| --- | --- |
| Name:   | Date Submitted:       |
| Telephone #:       | College (click & select): School of Business |
| Student ID (9-digit):  | Major:       |
| Access ID:       | Class Standing (click & select):  |

*(Access ID must be included; Email confirmations and notifications of results will come to this email address)*

**Address Information**

|  |  |
| --- | --- |
| Street:       | Apt #:       |
| City:       | State:       | Zip code:       |

In which month and year did you complete Part I? :

**Payment enclosed via (We do not accept cash):** Check [ ]  Money Order [ ]

**Please check the equipment that you will need for your speech:**

[ ]  Computer (PC only) [ ]  Projector (for projecting the PC image)

[ ]  Sound from computer [ ]  Overhead projector

**Please note:** the Department of Communication is not responsible for provided computers that are not equipped to handle the presentation aid constructed by speakers. (That is, for example, if you construct a PowerPoint presentation with pictures, and the pictures do not show up, the Department of Communication is not responsible.) ALWAYS have a backup for your presentation aids. ***We do not suggest that you plan on having internet access. We cannot guarantee internet access.***

**Signature**

**By signing above, I confirm that I will be present to participate in Part I of the OCCE. I understand that if I do not show up for any reason, accommodations will not be made for me to take Part II until the next round of OCCE administration. I understand that class standing has no influence on my results. In the result of a No Pass, I understand exceptions will not be made and that I must fulfill the Oral Communication requirement through other means. (Failure to sign here will result in your exclusion from taking Part I at this time).**

***- - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - For Office Use Only***

Received by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date Taken Results sec. 1 sec. 2 Notified?

Part 1

(administered by the Department of Communication)