

The Boston Globe

PO Box 55819, Boston, MA 02205-5819 • 617-929-2000

September 2011

I'm excited to tell you about our summer internship program.

The Boston Globe runs one of the top programs in the nation, inviting interns to work as staffers for a summer. For more information, I've enclosed literature on our summer internship program, as well as an application form. I hope you will copy and share both with undergrads and graduating seniors.

The 12-week program gives students a chance to work for a major metropolitan paper, covering a variety of stories in our Metro, Business, Living/Arts, Health/Science and Sports sections, as well as shooting photos and video, designing pages and graphics for print and online, and copy editing. We provide guidance, direction and feedback to all of the interns, as well as a writing coach for the writing interns, and we expect the interns to be ready to perform nearly at the level of a beginning reporter. This means our interns produce every day and finely polish their journalism skills throughout the summer.

The enclosed information and application can also be downloaded from our website: bostonglobe.com/newsintern. The application is available for downloading as of Sept. 1.

Happy applying!

Sincerely,

Paula Bouknight
AME Hiring & Development
The Boston Globe

THE BOSTON GLOBE

2012 SUMMER INTERN PROGRAM

The Boston Globe summer intern program began more than 50 years ago as an opportunity for college students interested in journalism to gain practical experience on a major newspaper.

The largest group of interns works in metro on general assignment. Other intern reporters are assigned to sports, living/arts, and business. We also have intern positions in the photography and graphics departments, and on the copy desk. The copy editing position may be filled by a Newspaper Fund* intern, and a health/science position is provided through the Kaiser Foundation.** Internships are NOT limited to students with undergraduate journalism majors. *All students currently enrolled in an undergraduate program or will be graduating in May or June may apply, as well as journalism graduate school students who have NOT had professional experience as a newspaper reporter.*

An aptitude for newspaper work is the most important qualification for the internship. Applicants must have had at least one previous internship at a daily newspaper. Applicants must have a driver's license.

Summer interns work as full-time employees for twelve weeks, between Memorial Day and Labor Day. Interns are paid a weekly wage, and shifts vary. An intern supervisor serves as a writing coach and there are weekly meetings with editors and staff members on a range of issues and topics pertaining to journalism.

Application forms can be obtained from: Paula Bouknight, Assistant Managing Editor/Hiring, The Boston Globe, P.O. Box 55819, Boston, MA 02205-5819 (617-929-3212), or downloaded from our website after Sept. 1: www.bostonglobe.com/newsintern.

APPLICATIONS FOR THE 2012 PROGRAM MUST BE POSTMARKED BY NOVEMBER 1, 2011.

*For information on the Newspaper Fund program go to djnewspaperfund.dowjones.com.

**For information on the Kaiser Fellowship program, go to www.kff.org.

Material will not be returned. Finalists will be asked to come to the Globe for an interview.

BOSTON GLOBE 2012 SUMMER INTERN PROGRAM APPLICATION

Applications for the 2012 program must be postmarked by NOVEMBER 1, 2011.

NO EMAILED APPLICATIONS WILL BE ACCEPTED.

You must be currently enrolled in a college undergraduate or graduate journalism school program

NAME _____

COLLEGE _____ GRADUATION YEAR _____

EMAIL ADDRESS _____

COLLEGE ADDRESS _____

PHONE(S) _____

HOME ADDRESS _____

HOME PHONE(S) _____

PLEASE ATTACH A RESUME THAT INCLUDES YOUR JOB EXPERIENCE IN JOURNALISM AND REFERENCES (with titles, phone numbers, and email addresses). *References are required and must be from supervising editors from your internships.* You may include letters of recommendation, which should accompany your application, but these are not required. *Letters of recommendation must be from editors at your previous internships.*

REPORTER APPLICANTS: Please write up to 400 words on a separate sheet on ONE of these subjects: A) A memorable moment of your life; B) The best or the worst story you've written and why, C) Someone who has influenced you greatly.

Please attach up to 10 clips, photocopied on 8.5x11 or 8.5 x 14 white paper.

Don't staple or put in a binder.

REPORTER CANDIDATES: Please note assignment preference (1 for first choice, 2 for second, etc):
Metro _____ Sports _____ Business _____ Living/Arts _____

PHOTO CANDIDATES: Work may be in color or black & white. Please check here if you are a photo candidate _____

COPY EDITING CANDIDATES: Please check here if you are a copy editing candidate _____

DESIGN CANDIDATES: Please submit up to 10 samples of your work. CDs may be submitted. Please check here if you are a design candidate _____

All applicants must have a driver's license. Specify state _____

The following section is voluntary:

The government classifies certain Americans as minorities. Do you consider yourself a member of one of these groups: African American ___ Hispanic ___ Native American ___ Asian ___ Pacific Islander ___

Return application to: Paula Bouknight, The Boston Globe, P.O. Box 55819, Boston, MA 02205-5819.

