PETITION FOR TRANSFER OF GRADUATE CREDIT

POLICIES: Graduate credit may be transferred from another institution provided: 1) credits were earned in residency study, 2) credits are from an accredited graduate school, 3) credits are certified as graduate credit with grades of B or better on an official transcript, 4) credits are certified by the advisor as acceptable in the student's degree program as major, or minor work, 5) credits are not over six years old at the time the graduate degree is granted by Wayne State University, 6) the credits were not applied to any other post baccalaureate degree, and 7) the student earns the minimum graduate credits at Wayne State University.

Please see the current Graduate Bulletin for specific degree requirements and complete discussion of these and other graduate policies and procedures.

PROCEDURES: Please complete this form, secure your advisor's signature, the signature of your departmental graduate officer and present the completed form to the College of Fine, Performing & Communication Arts Graduate Office, 5104 Gullen Mall.

Previously Earned Credit - Students who wish to apply credit(s) previously earned at another institution should list the courses in the space provided and provide an official transcript.

Credit To Be Earned at another Institution - A student who has been admitted to a graduate program at WSU may wish to earn some graduate credit at another institution. The student should seek approval from their advisor, the graduate officer and the College graduate officer by filing this form before such credits are earned. After courses are completed, the student should present an official transcript from the Institution attended.

Name _____ Date _____
First Middle Last

Address _____ Phone _____
Number Street City State Zipcode

Major _____ Advisor _____
(Include Area of Specialization)

I request transfer of ____ semester hours ____ earned ____ to be earned _____ _____
(Semester) (Year)

from _____
(Name and address of graduate program)

An official transcript was requested for the Fine, Performing & Communication Arts' Graduate Office, 5104 Gullen Mall, Wayne State University, Detroit, MI 48202 on (date) _____.

COURSES REQUESTED TO BE TRANSFERRED					ADVISOR'S CLASSIFICATION			THIS SPACE FOR GRADUATE SCHOOL USE	
Dept.	No.	Title	Semester Hrs. Cr.	Grade If earned	Major	Core	Minor Cognate	Perm.	Auth.

Student's Signature _____

ADVISOR'S RECOMMENDATION TO THE GRADUATE SCHOOL:

( ) The course(s) listed above should be transferred and classified as indicated: major, core, or minor-cognate.
( ) The courses listed above should not be transferred.

Remarks: _____

_____

ADVISOR'S SIGNATURE _____ DATE _____

DEPARTMENT GRADUATE OFFICER SIGNATURE _____ DATE _____

CFPCA GRADUATE OFFICE AUTHORIZATION
( ) PERMISSION IS GRANTED TO TAKE COURSES INDICATED ABOVE.
( ) TRANSFER OF CREDIT IS AUTHORIZED IN COURSES INDICATED ABOVE.

REMARKS: _____

(Signed) _____ DATE _____
(COLLEGE GRADUATE OFFICER)