Oral Competency Examination

Winter 2015

Successfully passing both sections of this examination will provide you with oral competency equivalency. The examination occurs in two parts. Both parts must be completed and passed within the same academic year (e.g., Fall 2011, and Winter 2012) in order to achieve oral competency equivalency. An “academic year” begins with the Fall semester and ends with the Winter semester. Therefore, in order to qualify to take Part II on February 27, 2015, you must have passed Part I in October 2014 or February 2015.

Both parts occur during the semester in which they are recorded. For example, the results from this round of administration of the OCCE (February 2015) will be recorded during the Winter 2015 semester.

<table>
<thead>
<tr>
<th>Registration deadline</th>
<th>Testing date</th>
<th>Fee</th>
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<tbody>
<tr>
<td><strong>Part I</strong></td>
<td></td>
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<tr>
<td>Hand-deliver by Monday, February 9, 2:00 PM MANO 585</td>
<td>Friday, February 13, 2015 10:00 AM Manoogian 166</td>
<td>$20.00</td>
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<tr>
<td>Postmark by Wednesday, February 4, 2015</td>
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<tr>
<td><strong>Part II</strong></td>
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<tr>
<td>Hand-deliver by Monday, February 23, 2:00 PM MANO 585</td>
<td>Friday, February 27, 2015 10:00 AM Manoogian 166</td>
<td>$20.00</td>
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<td>Postmark by Wednesday, February 18, 2015</td>
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**Information about the Oral Competency Examination—PART 1**

Part 1 of the Oral Competency equivalency consists of a 50-question multiple choice examination and a speech analysis. The speech analysis involves watching an informative speech (provided by the Department of Communication) and identifying particular aspects of it. The Department of Communication will administer the examination on the following date:

**Friday, February 13, 2015, 10:00 AM, MANO 166**

(Register: hand-deliver: by Monday, February 9, 2:00 PM, MANO 585. By mail: postmarked by Wednesday, February 4.)

**Part 1 - Written Examination (multiple-choice and speech analysis)**

_Administered by the Department of Communication_

Part 1 is a written exam consisting of 50 multiple-choice questions and a speech analysis of an informative speech. A passing grade is 70%. The Department of Communication will act as the sole arbiter of which answers are correct or incorrect. The pass rate for Part I from Fall 2006 to July 2011 is 70%.
The first section consists of 50 multiple-choice questions covering all areas of fundamental public speaking and communication practices. Students should study chapters 1-6, 8-10, 12-16 within the textbook used in COM 1010:


The multiple-choice items will be drawn from this text. The study guide below identifies key terms and concepts for the multiple-choice portion of the OCCE. The second section consists of a speech analysis. An informative speech will be shown during the administration of the exam, and you will be given a sheet on which you will identify particular aspects of the speech. The textbook will help you prepare for both the multiple-choice portion and the speech analysis portion. A copy of the textbook is on reserve in the Adamany Undergraduate Library. You can also purchase the book in the campus bookstore.

_all students who earn a passing grade (70% or higher) on Part I of the examination (written portion) will have an opportunity to participate in Part 2 of the examination. Those who do not earn a grade of 70% or better will not be able to earn oral competency credit this semester and may register for a 1010 section space/time permitting, or may attempt Part I again the next time it is offered._

REGISTRATION FOR PART I:

For Part I registration, please remit $20.00 in a check or money order (unfortunately, we do not accept cash or credit cards), and a registration form (found on the OCCE home page, http://www.comm.wayne.edu/oce.php). You must fill out the form electronically. Your check or money order for $20.00 should be made payable to Wayne State University. DO NOT USE CASH! You may hand-deliver your registration form and fee, or send it in the mail. If you hand-deliver, the check or money order must be delivered in person to 585 Manoogian no later than Monday, February 9 at 2:00 p.m. If you send via mail, your registration form and fee must be postmarked by Wednesday, February 4, 2015. The address is: Scott Sellnow-Richmond, Dept. of Communication, Wayne State University, 906 W. Warren, 585 Manoogian Hall, Detroit, MI 48201. Failure to pay the $20.00 on time will result in your exclusion from the examination.

Part 2 - Oral Performance (register hand deliver: by Monday, February 23 at 2:00 PM; register by mail, postmarked by Wednesday, February 18, 2015; oral
presentation on Friday, February 27, 2015 at 10:00 AM, MANO 166)—these dates ARE NOT flexible, regardless of your circumstances!

Part 2 of the examination requires students to accomplish the following: present a 5-7 minute informative speech; prepare a full-sentence outline of their speech (including references); and prepare an audience analysis—in essay form (see guidelines under Part II information). There also will be a $20.00 fee for those participating in the second portion of the exam. Details of these requirements can be found under the Part II instructions and speaker statement.

Please note: If you major (or will major) in Communication, you will have to take COM 1010 regardless of whether or not you pass both parts of the OCE.

ORAL COMPETENCY EXAM (Part 1) STUDY GUIDE
Winter 2014

Section II—speech analysis (100 pts.)
When viewing a speech, be able to identify the parts that are also listed on your informative speech instructor feedback form found in the back of the textbook. It might also help you to watch an informative speech, for example on YouTube, and try to identify parts of the speech based on the feedback form.

Section I—50 question multiple choice (100 pts.)
While all the content covered in each chapter of the textbook is important, this guide was designed to focus and guide your preparation for Part I of the OCCE. Below you will find terms you should be able to define and concepts you should be able to explain. Best of luck!

<table>
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<th>Definition of communication</th>
<th>Mindlessness</th>
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<tr>
<td>Functional perspective of communication</td>
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<td>Models of communication (there are 3)</td>
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<td>Communication processing</td>
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<td>Schema</td>
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Selective perception
Self-actualization
Definition of language
Denotative and connotative meaning
Phonological rules
Evasion
Euphemism
Slang
Jargon
High and low language
Linguistic relativity
Nonverbal communication
Channel discrepancy
Feedback
Repeating
Substituting
Kinesics, proxemics, and oculesics
Adaptor
Paralanguage
Noncontact culture
Differences between hearing and listening
Selecting
Types of personal listening preferences (Ch. 6)
Informational listening
Appreciative listening
Paraphrasing
Listening apprehension
Selective listening
Pseudolistening
Public speaking anxiety
Communication apprehension
Performance visualization
Oratory
Methods of delivery (Ch. 14)
Pitch
Articulation
Posture
Function of presentational aids
Objective/subjective

Types of topics for informative presentations (i.e., what makes a good informative speech topic?)
Approaches to informative speeches (there are 4)
Operational definition
Definition by etymology
Elucidating explanation
Quasi-scientific explanation
Goals and strategies of an informative speaker
Definition of conflict
Productive/unproductive conflict
Conflict triggers (Ch. 8)
Communication boundary management
Definition of communication climate and types of communication climates
Definition of a group
Group types (Ch. 9)
Sources of power (Ch. 10)
Types of special occasion speeches
Specific and general purpose statements
Thesis statement
Statistics
Main points
Organizational patterns
Signposts
Coercion
Persuasion
Aristotle’s forms of rhetorical proof (Ch. 16)
Types of logical fallacies (Ch. 16)